



STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION
AND PUBLIC FACILITIES

POLICY

POLICY NUMBER

01.01.030

PAGE

1 OF 4

EFFECTIVE DATE

12-1-92

SUBJECT

Administrative Actions

SUPERSEDES P&P OR POLICY #

01.01.030

DATED

7/12/91

APPROVED BY

[Signature]

TITLE

Office of the Commissioner

CHAPTER

Delegation of Authority

RESPONSIBLE HQ/SYSTEM DIRECTOR

Commissioner

LEGEND

F - Final Authority

R - Final Authority may be
Redelegated

E - Endorsement Required

C - Consultation, Coordination,
and/or Evaluation Required

* - May not be performed by
person temporarily acting in
this position

Headquarters

Int'l Airports

AMHS

Regions

Commissioner

Deputy Commissioner

Administrative Services

Engineering & Ops Stds

Information Systems

Plans, Programs & Budget

System Comptroller-AIAS

Int'l Airport Director/Mgr

System Director - AMHS

Support Services Mgr

Reservations & Mkt Mgr

Terminal & Ship Svcs Mgr

Port Captain

Engineering Mgr

Management Info Mgr

Regional Director

Planning Chief

D&C Director

M&O Director

Footnotes

Alaska Statute Revisions

Department Policy

Approval

Department Procedure

Approval

Delegation Supplement

Approval

Technical Procedure

Establishment and
changes between depts.
and with federal
agencies not covered by
DOT&PF delegations or
standard drawings/
specs., etc.

F*

C

F*

R

R

F/C

C

C

C

C

C

1

F

F

F

F

F

F

F

F

C

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F

F

F

3

1. Commissioner approves department position on AS revisions. Actual approval requires legislative process.
2. Approved by next authority above "R" position.
3. If establishment or changes have department-wide applications or more than one organizational unit is affected, the Deputy Commissioner must be consulted.



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M&O Director

Footnotes

Location & Design

Approvals

- State Projects

- Federal Aid Highway
Projects

- Aviation Projects

Sign Title Sheet for Plans,
Specs. and Estimates

Approval of Standard
Specs., Drawings and
Standard Contract
Documents

Clarification and
Interpretation of
Contract Specs. for
External Affirmative
Action Programs

F

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1-3

2,4

- Individual design sheets, plans and drawings require sealing by a registered professional engineer.
- FHWA approval required on standard specifications, drawings, and contract documents for use on federal aid highway projects.
- Director of Administrative Services may redelegate to Fleet Manager when applicable to the State Equipment Fleet.
- Authority redelegated to Statewide DBE/ExEEO Chief for external affirmative action matters, including implementation, interpretation and clarification of policies and related contract specifications and reporting requirements.



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D&C Director

M&O Director

Footnotes

Travel (standard per diem)

- Commissioner's Staff
- Deputy Commissioners
- Regional/System Dir.

In State

Out of State

- Marine Hwy Shipboard

Within Region *

Outside Region*

- Directors

In State

Out of State

- Classified Staff

In State

Out of State

- Moving Expense

Authorizations

Travel (Actual Costs)

F

F

F

F

F

F

R

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